

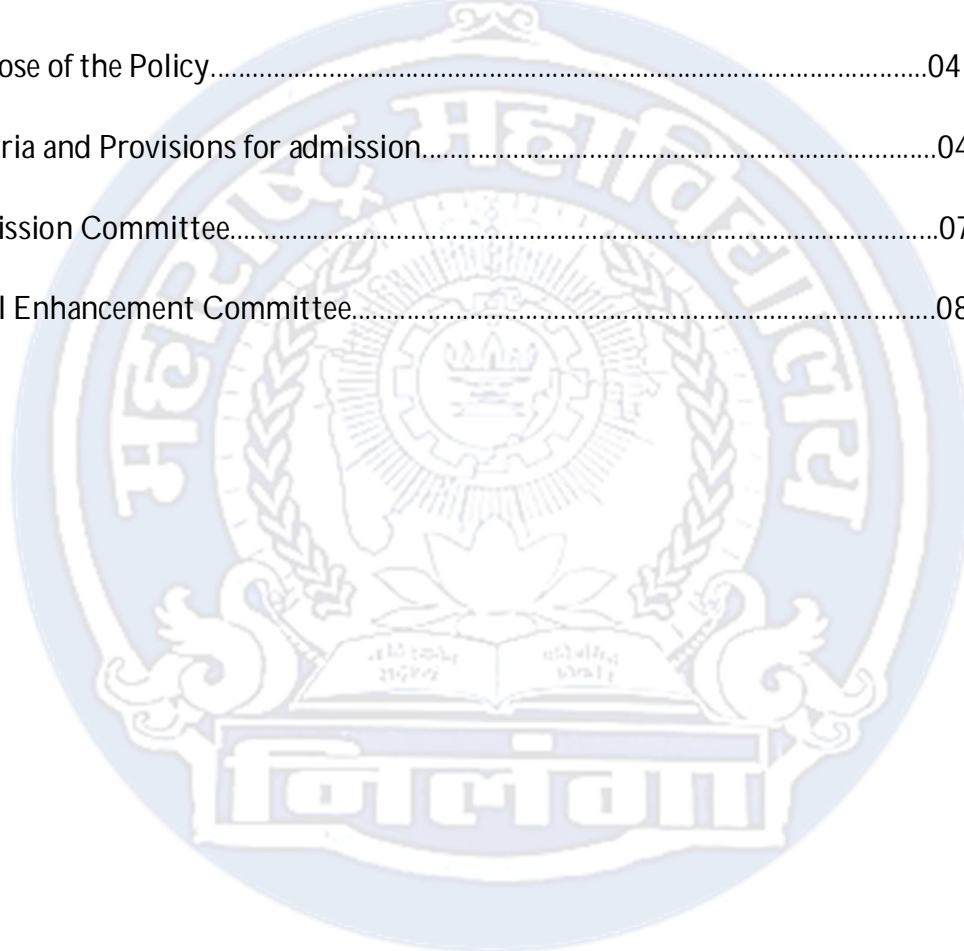
Maharashtra Shikshan Samiti's

# Maharashtra Mahavidyalaya, Nilanga



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# Admission Policy

## Introduction

Maharashtra Mahavidyalaya has designed the admission policy to facilitate and make the admission process most convenient, transparent and time-bound. It will help the admission process to be accessible to the meritorious, *Divyangjan*, girls, reserved categories and the students from economically weaker sections. It will ensure that all the admissions are made as per the rules and regulations laid down by the parent university, the state government and the central government. The reservation policy of the state government is strictly followed while giving admission to the students belonging to the SC, ST, and OBC categories. Important measures are taken to fulfill the reservation quota of all categories in the admission process. In order to inform the meritorious students and all the desirous, the admission process is advertised through newspapers, pamphlets and by publishing the updates on the institutional website.

The parent university—S. R. T. M. University, Nanded circulates the schedule of the admission process. Accordingly, the admission schedule of the college is prepared and displayed in the campus, uploaded on the institutional website, circulated through pamphlets, and published in the newspapers in the form of advertisements. The process of admission is completed without any partiality and without any discrimination based on gender, caste, region or religion. To ensure transparency and accountability in the admission process, our college has taken necessary measures. The measures include--the students have to register their names before a merit list of the aspirant students is displayed. The merit list is prepared by taking care that the rules regarding reserved quotas for all the categories are strictly adhered to. The admissions are given as per the merit list. Along with the merit list, a waiting list is also published. After the turn of the merit list students, admissions to the students in the waiting list are completed.

**Purpose of the Policy:**

- a. To create an equal opportunity for all students
- b. To complete the admission process within the stipulated time by the University.
- c. To fulfill the educational quota of all categories.
- d. To provide and facilitate equal opportunities for the girl students.
- e. To direct to introduce the Choice Based Credit System and the broad aspects of curricula of the higher education.
- f. To plan to know the aptitude and interests of the students in order to counsel and guide the students.
- g. To make provisions for introducing the sports, cultural, ICT and library facilities to the aspirant students.
- h. To ensure the guardians about the safety and security of the girls students by introducing the measures taken for it by the college.

**Criteria and Provisions for admission:**

1. Student should have passed 12<sup>th</sup> from any discipline.
  2. All the criteria of eligibility prescribed by the University for admission should be fulfilled.
  3. The admission process is conducted as per the time table decided by the university regarding the admission process.
  4. Admission Committee is constituted to facilitate the admission process. There are subject-wise teachers appointed in it.
  5. Teachers counsel students regarding course selection.
  6. Admission is given on the principle of merit first while following all the rules and regulations regarding reservation laid down by the university, state and central governments.
- A detailed booklet (Prospectus) containing all the important information for ex. Fees structure, courses outcomes, programme outcomes, courses taught,

available scholarships, free-ships, awards, facilities, amenities, departments, cells, committees, and rules of disciplines is provided to all the aspirants. It also contains the list with contact details of the teachers, information about NSS, NCC, sport, cultural activity etc. Because of this, it is easy for students to fill application form for admission.

7. All the details regarding the college are also uploaded on the college website [www.mmmnilanga.org](http://www.mmmnilanga.org) The details are updated time and again.

Sr. NO.	Description of Caste/Tribe/Category/ Class	Percentage
1	Scheduled Castes	13
2	Scheduled Tribes	7
3	De-notified Tribes (A)	3
4	Nomadic Tribes (B)	2.5
5	Nomadic Tribes (C)	2.5
6	Nomadic Tribes (D)	2
7	Special Backward Category	2
8	Other Backward Classes	19
	<b>Total</b>	<b>52</b>

#### A. Provisions for SC, ST, OBC students:

- Such students are informed about the various schemes, scholarships, freships announced by the government or non-government bodies.
- They are informed about the concessions in the admission fees.
- All the admissions are done following the rules of reservation.
- The notices regarding submitting proposals for Government of India Scholarships are circulated and facilitated.

- Follow up and necessary support for the pending scholarship proposals is provided.

**B. Policy for all girl students:**

- Benefit of parallel reservation is provided.
- Separate ladies room has been created for girl students.
- There is a hostel facility for those students who want to study but it is not convenient to come and go from the village and there is no bus facility.
- Students who are in financial difficulty are not only given concessions in admission but also helped to seek concessions in bus passes.
- Benefit of "Earn and Learn" scheme is provided for the poor and promising students.
- Sanitary Napkin Vending Machines are installed in the ladies room.

**C. Facilities for Physically Handicap (PH) Students:**

- Ramp facility is provided to physically handicapped students.
- Relaxation is given in the admission fee.
- Separate arrangement for physically handicapped students is provided in toilet.
- Attempts are made to provide the benefits of government schemes to physically handicapped students.
- Provision of extra time during examination to such students is given.

**D) For minority students:**

- Students are given information about friendly and peacefully atmosphere in the college. Counselling of this kind assures the students about the atmosphere of communal harmony and respect for one and all.
- Information about various schemes declared by the government is given to the minority students.
- Students are given information about religious harmonic atmosphere in the college.

**E) For Students with Potential for Excellence in Sports:**

- The students who have already shown excellence in secondary or higher secondary sports competitions are given preference.
- He/She is given information about available facilities in the college.
- Information is given about all state and national level government schemes/programs.
- The various intra-college, inter-college, inter-university, and national sports competitions is given to the students.
- Successful students at various levels are rewarded with shoes, blazer, various medals, certificate, momentous etc., for the encouragement of students.

**F) For economically poor/backward students:**

- Economically poor/backward students are provided installment facility in admission fee. Because of this, financial burden on the families of such students is eased.
- Support is provided get sanction of scholarship through various NGOs.
- These students are given admission in 'Earn and Learn' scheme in the college.

**Establishment of Various Committees :**

Various committees in the college are established to maintain convenient, easier and transparent admission procedure of students.

**Admission Committee**

In order to carry out the admission process with efficiency and effectively, the admission process is carried out through Admission committee comprising of teachers from all the programmes. Noting the importance that the students should have awareness regarding the system to which they are being introduced.

- The committee plans, monitors and stays in function till the entire admission process is complete.

- Inviting admission forms, preparing merit lists following all the rules, waiting lists and completing the admission process.
- The committee makes an enquiry regarding the interests and aptitude of the students in various subjects and counsels them accordingly.
- The committee provides guidelines to the students regarding making the most suitable and accurate choices as per the structure of the CBCS.
- The terms like *Generic Elective, Core Course, Skill Enhancement Courses, Ability Enhancement Courses, Discipline Specific Elective, Generic Elective* etc. are explained so that, the students are enabled to make informed choices.
- The various facilities etc. are introduced and all the problems in admission are solved by the committee.

### Skill Enhancement Committee

In the second and third year of their degree programmes, the students have to make choices regarding the *Skill Enhancement Course*. To create an awareness and to enable the students to make informed choices, a committee entitled Skill Enhancement Course Monitoring Committee is formed by Maharashtra Mahavidyalaya Nilanga. The committee comprises of the teachers from all the disciplines.

### The Functions of the Committee.

- To invite applications of preference from the students regarding Skill Enhancement Course
- To sort the applications subject-wise and grant the permission to admit in a course after ensuring that the student is eligible to the course.
- To ensure that the students fill up the SEC data in the examination forms accurately.
- To redress the issues arising regarding the selection of Skill Enhancement Courses.



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