

Maharashtra Shikshan Samiti's
Maharashtra Mahavidyalaya, Nilanga

LIBRARY MANUAL

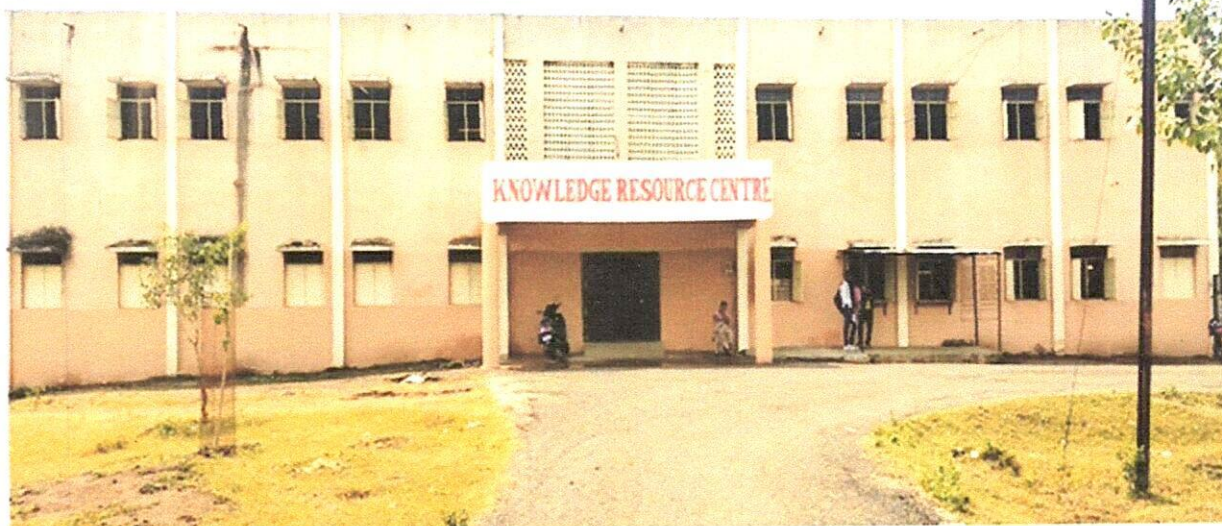
CONTENTS

Vision and Mission	03
Library Infrastructure 1st Floor.....	05
Library at a Glance.....	08
Library Facilities & Services.....	10
Library Activities & Best Practices.....	10
Library & Useful Links.....	11
Library Rules for Students.....	14

MAHARASHTRA SHIKSHAN SAMITI'S
MAHARASHTRA MAHAVIDYALAYA LIBRARY, NILANGA
TO, NILANGA DIST. LATUR

Library E-Mail : librarymmn@gmail.com

Library website : <https://minakshilibrary.wixsite.com/home>



MINAKSHI B. BONDGE
LIBRARIAN

Vision & Mission

Vision.....

To facilitate web-based access on institutes wide network.

Mission....

- To collect & conserve Text Books, Reference Books & e-resources necessary for academic purpose.
- To contribute to the transfer of knowledge by collaborating & co-operating with the organizations.
- To provide high quality services that meet & exceed the expectations of a diverse user community.
- To identify library material at risk & develop a comprehensive preservation program.

Librarian's desk



Ms. Minakshi B Bondge
M.SC., B.Ed. , PGDEE, M.Lib.& I.Sc.,SET

It's my pleasure to welcome you to the Library of Maharashtra Mahavidyalaya, Nilanga which is established in the year 1970 to cater the need of learning fraternity of the institution.

Library is housed in a magnificent building which includes separate wings for stack, reference section, circulation section, reading halls for boys, girls and staff, journal section, computer laboratory, preservation & technical processing unit. It supports the college rigorous programs in graduate, post-graduate and research.

It offering collection in multiple formats, providing access to worldwide and establishing services. It contains 69376 commendably classified text books, rare books and reference books. The college subscribes N-List & DELNET having e-books, e-Journals and databases with modern facility enhances the zeal of the users for knowledge.

Library adopted open access system so as to facilitate readers easy access to the resources and has also estaled links with sister Institution in order to provide **Inter Library Loan** facility. It plays a major role in the intellectual development of every individual in the society to enlighten its citizenship & to quench the thirst of reading.

In order to conserve the printed heritage for future generation, the Library personal takes all efforts for physical, chemical, reprographic & digital conservation & preservation.

- Ms. Minakshi B. Bondge

Library Infrastructure

The Library is housed in a magnificent building which includes separate wings for Librarian cabin, reference section, main stack, reading halls for boys, girls and staff, periodical section, computer laboratory, preservation unit and circulation unit.

Ground Floor Hall 1

- Main stack 40X30 sq ft
- Librarian Cabin 10X10 sq ft
- Periodical section 10X10 sq ft
- Circulation Section 20X5 sq ft
- Additional Moving Space 10X10 sq ft
- WC Girls 15X10 sq ft
- WC Boys 15X10 sq ft
- Poarch 25X20 sq ft



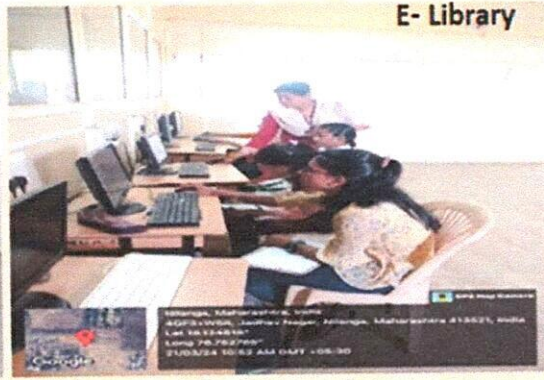
First Floor

Library infrastructure 1st Floor

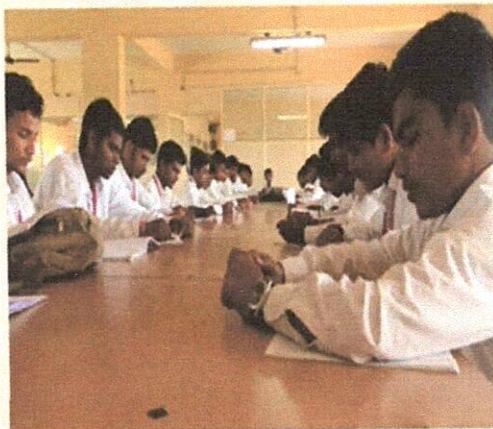
Reading Room for Staff with seating capacity of 25	20X10	sq ft
E-Library	20X10	sq ft
Reading Room for boys with seating capacity of 100.	40X40	sq ft
Reading room for girls with seating capacity of 100.	40X20	sq ft
Reference Section	20X20	sq ft
Literature Section (Marathi, Hindi, English)	20X20	sq ft



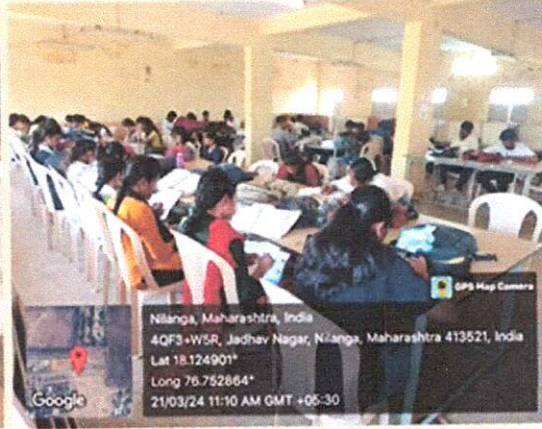
Staff Room



E- Library



Boys Reading Room



Girls Reading Room

REFERENCE SECTION

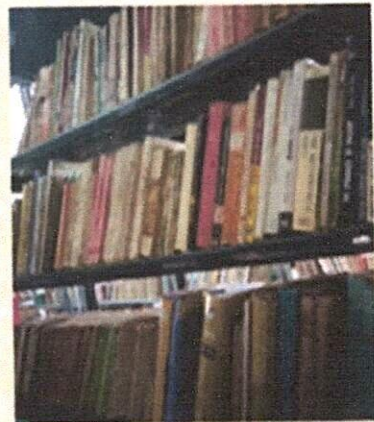
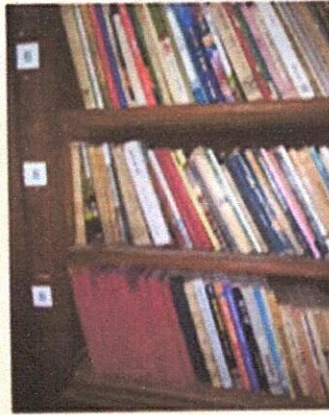
RARE BOOKS



HINDI

MARATHI

ENGLISH

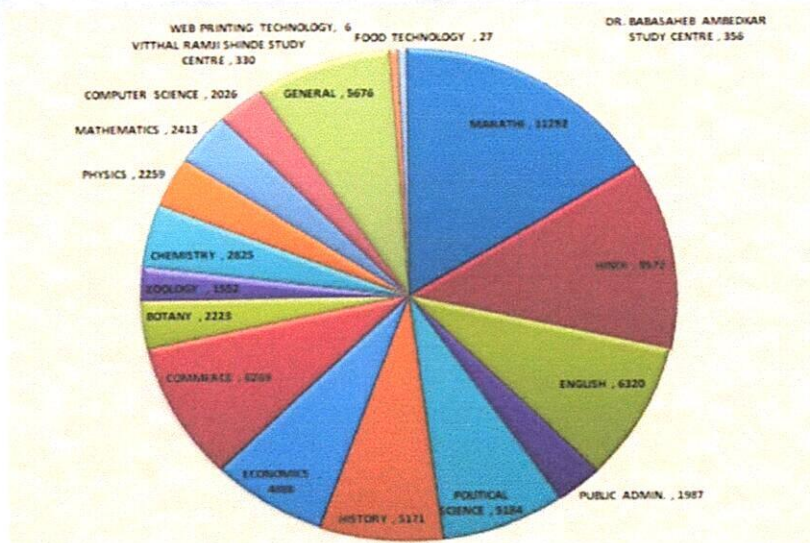


Library at a glance...

Collection	Total as on 31-03-2024
College Book Bank	42429
Student Book Bank	1546
Student Aid Fund	1709
UGC	1931
V.R. Shinde Study Centre	330
Dr. B.A. Study Centre	356
B. Voc (FP & WPT)	33
Competition Exam	143
General Books	19215
Xerox Books	289
Gratis Items	1395
TOTAL COLLECTION	69376
Journals and Magazines	10
e-books & e-Journals	N-List, NDL, DELNET
CD/VCD	630
Bound Volumes	434
News Papers	9
Members	19740

Maharashtra Mahavidyalaya Library, Nilanga Subjectwise Books Available In the Library

Sr. No.	SUBJECT	REFEREN CEBOOKS	TEXT BOOKS	TOTAL BOOKS
1	MARATHI	6363	4929	11292
2	HINDI	3586	4986	8572
3	ENGLISH	2292	4028	6320
4	PUBLIC ADMINISTRATION	707	1280	1987
5	POLITICAL SCIENCE	1928	3256	5184
6	HISTORY	2123	3048	5171
7	ECONOMICS	1738	3150	4888
8	COMMERCE	1901	4368	6269
9	BOTANY	620	1603	2223
10	ZOOLOGY	567	985	1552
11	CHEMISTRY	690	2135	2825
12	PHYSICS	702	1557	2259
13	MATHEMATICS	417	1996	2413
14	COMPUTER SCIENCE	1665	361	2026
15	REFERENCE BOOKS	5676		5676
16	FOOD TECHNOLOGY	27		27
17	WEB PRINTING TECHNOLOGY	6		6
18	VITTHAL RAMJI SHINDE STUDY CENTRE	330		330
19	DR. BABASAHEB AMBEDKAR STUDY CENTRE	356		356
	TOTAL BOOKS	31694	37682	69376



Library Facilities & Services :

1. Circulation of library material
2. News clipping
3. E-mail services
4. Career Corner
5. Displaying new arrivals
6. Reference service
7. Reprography & Printing Service
8. Resource sharing
9. Indexing Service
10. Inter Library loan
11. User orientation
12. Question bank

Library Facilities:

1. Reading room facility staff
2. Reading room facility for boys
3. Reading room facility for girls
4. e- library
5. Internet
6. Book bank
7. Question bank
8. Audio - Video Material
9. UPS
10. Web OPAC
11. Digital Library

Library Activities & Best practices

1. Vachan Prerna Din
2. Book exhibition
3. Book at your door
4. Best Reader Award
5. National Librarian's Day
6. Book Talk
7. Quiz competition
8. Training to Access Library Website, N-list & DELNET

Library & Useful links :

Rare books Link, Maharashtra Mahavidyalaya, Nilanga : <https://shorturl.at/IBFZI>

1. DELNET
2. N-List
3. [Rarebooks](#) :
<http://borilib.com/repository/search/browse/allManuscripts>
4. [Project Gutenberg](#)
[Internet Archive](#)
5. [Free scholarly resources Wikibooks](#)
[- Free e-books National Digital Library of India Google BooksKhoj](#)
6. Springer Open Books

e-Journals

- National Digital Library of India (NDL) <https://ndl.iitkgp.ac.in/>
- Directory of Open Access Journals (DOAJ) <https://doaj.org/>
- Directory of Open Access Books <https://www.doabooks.org/>
- National Programme on Technology Enhanced Learning (NPTEL) <https://nptel.ac.in/>
- Shodhganga-a reservoir of Indian Theses <https://shodhganga.inflibnet.ac.in/>
- e-PG Pathshala <https://epgp.inflibnet.ac.in/>
- Open Access Thesis & Dissertations <https://oatd.org/>
- Open Knowledge Repository-World Bank <https://openknowledge.worldbank.org/>
- Legal Information Institute of India <http://liiofindia.org/>
- The OAPEN Foundation <http://www.oapen.org/content/>
- PubMed Central (PMC) <https://www.ncbi.nlm.nih.gov/pmc/?cmd=search&term>
- HighWire <https://www.highwirepress.com/>

- Southern Connecticut State University <https://libguides.southernct.edu/openaccess>
- AGRIS <http://agris.fao.org/agris-search/index.do>
- Science Direct Open Access Content <https://www.sciencedirect.com/#open-access>
- AidData <https://www.aiddata.org/>
- ILOSTAT <https://ilostat.ilo.org/>
- Oxford Open https://academic.oup.com/journals/pages/open_access
- Project Euclid https://www.projecteuclid.org/librarians/lib_oa
- Springer Open Journals <https://www.springeropen.com/journals>
- Taylor & Francis Open Access <https://www.tandfonline.com/openaccess/openjournals>
- Cambridge University Press <https://www.cambridge.org/core/what-we-publish/open-access>

Open Access Journals

1. Taylor & Francis <https://www.tandfonline.com/openaccess>
2. ELSEVIER <https://www.elsevier.com/about/open-science/open-access/open-access-journals>
3. WILEY <https://authorservices.wiley.com/open-research/open-access/index.html>
4. SPRINGER <https://www.springeropen.com/>
5. SCIENCE OPEN <https://www.scienceopen.com/>
6. SCIENCE DIRECT <https://www.sciencedirect.com/browse/journals-and-books>
7. JSTOR <https://about.jstor.org/oa-and-free/>
8. (OAL) OPEN ACCESS LIBRARY <http://www.oalib.com/>
9. OXFORD ACADEMIC https://academic.oup.com/journals/pages/open_access
10. DIRECTORY OF OPEN SCIENCE ARTICLES <https://www.doaj.org/>

Question Paper Link : <https://www.srtmunonline.com/ba.html#1s>

Syllabus : <https://srtmun.ac.in/en/syllabi/22486-faculty-of-science-and-technology-4.html>

e-News Papers

- [मराठी – पुण्यनगरी](#)
- [मराठी – लोकसत्ता](#)
- [मराठी – दैनिक लोकमत](#)
- [मराठी – महाराष्ट्र टाइम्स](#)
- [मराठी – दैनिक सकाळ](#)
- [मराठी – दिव्य मराठी](#)
- [मराठी – दैनिक एकमत](#)
- [मराठी – दैनिक ऐक्य](#)
- [मराठी – तरुण भारत](#)
- [मराठी – पुढारी](#)
- [मराठी – देशोन्नती](#)
- [मराठी – दैनिक केसरी](#)
- [मराठी – दैनिक सामना](#)
- [मराठी – देशदूत](#)
- [मराठी – नवप्रभा](#)
- [मराठी – गोमंतक](#)
- [मराठी – साप्ताहिक लोकप्रभा](#)
- [English – The Times of India](#)
- [English – Indian Express](#)
- [English – The Hindu](#)
- [English – The Financial Express](#)
- [English – Deccan Herald](#)
- [English – The Asian Age](#)
- [English – The Hindustan Times](#)
- [English – Mid Day](#)
- [English – Mumbai Mirror](#)
- [English – DNA India](#)
- [English – Lokmat Times](#)
- [हिंदी – दैनिक भास्कर](#)
- [हिंदी – दैनिक जागरण](#)
- [हिंदी – समाचार बीबीसी](#)
- [हिंदी – नवभारत टाइम्स](#)
- [हिंदी – अमर उजाला](#)
- [हिंदी – लाईव्ह हिंदुस्थान](#)
- [हिंदी – लोकमत समाचार](#)
- [हिंदी – पत्रिका](#)
- [हिंदी – राष्ट्रीय सहारा](#)
- [हिंदी – इकॉनॉमिक टाइम्स](#)
- [हिंदी – दैनिक ट्रिबुन](#)
- [हिंदी – पंजाब केसरी](#)

Library Website :

<https://minakshilibrary.wixsite.com/home>

The screenshot shows the website for Maharashtra Mahavidyalaya, Nilanga Library (Knowledge Resource Centre). The header is green and contains the library's name and logo. Below the header is a navigation menu with links: HOME, Directors Desk, Gallery, Download, Staff MEMO, Notices, Library Rules, Facilities & Services, Digital Library, OPAC, Card Journey, and More. The main content area features a photograph of the library building with a sign that reads 'KNOWLEDGE RESOURCE CENTRE'. To the right of the photo is a 'WELCOME TO LIBRARY (KNOWLEDGE RESOURCE CENTRE)' section with a sub-heading 'About library...'. The text describes the library's location, collection, and services.

LIBRARY RULES FOR STUDENTS

General Rules :

- I D Card is compulsory while entering to Library. Student should produce their ID & BT at the counter
- Pin drop silence is required to be maintained in the library.
- Keep your cell phone off while entering in the library
- Eatables / Drinks / Smoking are strictly avoided in the library
- Don't drag the chairs whenever you want, Sit where the chairs are prearranged.
- Handbags, own books are not permitted inside the Library. These materials are to be

kept on their own risk.

- Library will remain open throughout the year except on government holidays.
- Xeroxing facility at moderate rate is available in main Building.
- No Dues certificate, Question papers will be issued after 2.00 PM.
- Marking, Underlining or writing on the Book / Journal is strictly forbidden.
- Back volumes of journals & periodicals will be issued for two days only.
- Violation of the library rules or misconduct with the library staff by student would be seriously & may lead to withdrawal of library facility as decided by management.
- We welcome your suggestions for improving our services. For further improvement contact the Librarian.

Circulation Rules

- No Library material will be issued against I- Card & B.T Card
- Books issued should be returned within eight days as per Time - Table otherwise RS. 10/- will be paid for every day.
- Book issued will not be accepted back on the same day.
- Reference Book, Audio - Video material will not be issued out of the library.
- Borrowers must check the book thoroughly the physical condition of book (Pages, chapters, pictures etc.) before borrowing otherwise they shall be responsible for any damage.
- Member may reserve the book by written request.
- Students have to return the books before examination for issue of No-Dues
- For loss of book give either new book or pay double price of the book or replace the book of same title & price.
- Loss of identity card should be reported immediately to the Librarian
- Duplicate I Card / B.T card will be issued on the payment of Rs. 100/-

Reading Room Rules

- No entry without I-Card & college I- card to reading room.
- Reading material issued in reading room has to be returned before leaving the room.
- Newspapers are available in reading room.
 - Timing :
 - 09.00 A.M. TO • 05.00 P.M.
 - During exam period • 09.30 A.M. TO • 10.00 P.M.

Borrowing Privileges

Member	Borrowing Facility	Duration
Students	2 Books on B.T. card 2 Books	7 Days 1 Term
Smart card Students	Set of books	1 Term
Teaching Staff	10 Books of related subject 2 Books of general nature	1 Term 15 Days
Non Teaching	2 Books of general nature	15 Days
ILL	General books	7 Days
Researcher	2 Books	7 Days
Alumni	2 Books of general nature	15 Days

Principal

Maharashtra Mahavidyalaya
Nilanga-413521 Dist.Latur