

Rajesh B.Jadhav

Shivaji Nagar, Nilanga. Mobile: (+91)7350731429.
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CAREER OBJECTIVE

Obtaining a challenging leadership position applying creative problem solving and learn technical skill with a growing company to achieve optimal utilization of its resources and maximum profits

Highest qualification:-

MCA, University of Pune, 2012

SKILL SET :

Technical Skills

Operating Systems :Windows 95/98, Windows 2000, 2003, 2008, UNIX.

Databases :SQL Server 2005/2008, MS-Acess, Powerpoint.

Proficiency :Sales Force, MS Excel.

Programming Languages :C, C++, C#, ASP.NET.

Mangement: Leadership quality , Team handling.

WORK EXPERIENCE:

Organization: Maharashtra Mahavidyalaya, Nilanga.

Duration: From June 2019 to Till Date.

Designation: Assistant Professor.

Organization: Wipro Ltd, Pune
Duration: From Jan 2015 to Dec 2018.
Designation: Sr.Process Executive.
Roles & Responsibilities:

- Contact to customer, resolve query through call.
- Maintain Customer Profile.
- Invoice the customer.
- Taking Care of Siebel tool.
- Solve technical issue through remote server.

Organization: Infosys Ltd, Pune
Duration: From 13Jan 2012 to Dec 2014.
Designation: Sr.Process Executive.
Roles & Responsibilities:

- Creating service contract, terminating contract, re-new contract.
- Maintain Customer Profile.
- Invoice the customer.
- Taking Care of Warranty, Issues Various Products.
- Swap Product.

HOBBIES:

- Reading books
- Listening music

PERSONALITY TRAITS:

- Self-motivated.
- Team player.
- Quick learner.
- Optimistic.

PERSONAL DETAILS:

Date of Birth : 13th May1988.
Sex : Male
Marital Status : Married
Nationality : Indian
Linguistic known : English, Hindi, Marathi.

Permanent Address : KotmaleNivas,Behind Adat Line,Nianag,
Pin -413521.
Mobile No : +91-7350731429
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CERTIFICATION:

I, hereby declare that the details about my qualification and experience are correct to the best of my knowledge and belief.

Date:

Signature: _____

Rajesh B.Jadhav